



## MIDWEST OPERATING ENGINEERS PHI-PIN AUTHORIZATION FORM

The purpose of this form is to allow individuals covered by the Plan (“Covered Individuals”) to establish a four-digit PHI-PIN that authorizes the Midwest Operating Engineers Welfare Fund (“Welfare Fund”) to discuss Protected Health Information (PHI). A PHI-PIN may only be established for individuals who are 18 years of age or older.

By assigning a PHI-PIN, the Covered Individual authorizes the Welfare Fund to:

- Discuss and disclose PHI and any information that is (or would be) provided to the Covered Individual as a participant or beneficiary of the Welfare Fund, including but not limited to information related to eligibility, coverage or benefits under the Welfare Fund, and claims; and
- Recognize the PHI-PIN as valid authorization under the Health Insurance Portability and Accountability Act of 1996 (HIPAA)

The PHI-PIN must be a four-digit numerical code—no alpha letters or special characters will be accepted. Only one PHI-PIN can be designated at a time. Any individual who correctly provides the PHI-PIN when contacting the Fund Office may receive PHI about the Covered Individual, subject to applicable law. No information will be released without the PHI-PIN.

Covered Individual’s Name: \_\_\_\_\_

MOE ID: \_\_\_\_\_

Covered Individual’s Date of Birth: \_\_\_\_\_

Four-digit PHI-PIN: \_\_\_\_ \_\_\_\_ \_\_\_\_ \_\_\_\_

By signing below, I understand and acknowledge that my PHI-PIN will be used to authorize the release and discussion of my Protected Health Information (PHI). I understand that I may revoke or change my PHI-PIN at any time by submitting written notice to the Fund Office. I understand that I am responsible for maintaining the confidentiality of my PHI-PIN. **In the event of a divorce, I acknowledge that it is my responsibility to establish a new PHI-PIN by submitting a new PHI-PIN Authorization Form to the Fund Office.**

\_\_\_\_\_  
Covered Individual’s Signature

\_\_\_\_\_  
Date

The Midwest Operating Engineers Welfare Fund HIPAA Privacy Notice and the PHI-PIN Authorization Form can be found in your My150 library or on the Fund Office website at <https://local150.org/moe/benefits/healthcare/health-welfare-forms-notice/>.